



## KNIGHTDALE TOWN COUNCIL MINUTES

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950 Steeple Square Court, Knightdale, North Carolina 27545

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**June 1, 2015**

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, North Carolina.

**PRESENT:** Mayor Russell Killen, Mayor Pro Tem Mike Chalk, Councilors James Roberson, Mark Swan, Dustin Tripp, and Randy Young.

**ABSENT:** No one.

**Staff Members Present:** Clyde Holt, Town Attorney; Seth Lawless, Town Manager; Suzanne Yeatts, Administrative Services Director; Jimmy Overton, Finance Officer; Fred Boone, Town Engineer; Keith Archambault, IT Administrator; Brian Bowman, Communications Director; Jason Brown, Senior Planner; Jennifer Currin, Senior Planner; Tina Cheek, Parks and Recreation Director; Benjamin Turnmire, Administrative Intern; Ricky Todd, Police Officer; Chris Burke, Police Officer.

Meeting called to order by Mayor Killen at 7:00 p.m.

### WELCOME

Welcome by Mayor Killen.

### INVOCATION

Invocation by Mayor Killen.

### ITEM I. ADOPTION OF AGENDA

**...Motion by Councilor Young to adopt the agenda. Motion seconded by Councilor Tripp and carried unanimously.**

### ITEM II. APPROVAL OF MINUTES

None at this time.

ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS

A. Recognition of KHS African American Quiz Bowl Team

Dr. Jim Argent recognized members of the Knightdale High School African American Quiz Bowl Team and Mayor Killen presented certificates to the members of the team and congratulated them for their outstanding accomplishments.

B. Recognition of Jamie Brown for Athletic Accomplishments

Dr. Argent recognized Jamie Brown for athletic accomplishments with Knightdale High School's Track and Field team and Mayor Killen presented a certificate to Mr. Brown.

C. Knightdale Business Alliance Quarterly Update

Dr. Jim Argent of Knightdale High School presented an update to Council on the Knightdale High School Collaborative Design and noted their efforts toward writing and receiving grants as well as mentioned the high quality staff members joining the school.

ITEM IV. PUBLIC

**Anyone may speak on an issue not included on tonight's agenda. If you anticipate speaking during tonight's meeting, please print your name and address on the form at the entry table. You must speak from the podium to assure accurate record. Before speaking, please state your name and address.**

A. Open to the Public

Nothing at this time.

B. Report on Citizen Inquiries

Nothing at this time.

ITEM V. CONSENT AGENDA

Order to Collect Taxes

RES #15-06-01-001

**Adopt Resolution 15-06-01-001.**

**...Motion by Mayor Pro Tem Chalk to adopt the Consent Agenda.**

**Motion seconded by Councilor Swan and carried unanimously.**

ITEM VI. LAND USE REVIEW BOARD REPORTS

Nothing at this time.

ITEM VII. ACTIONS REQUIRING PUBLIC HEARINGS

**If you anticipate speaking during a public hearing at tonight's meeting, please print your name and address on the form at the entry table. You must speak from the podium to assure accurate record of testimony. Large groups are asked to designate a spokesperson. If the Mayor announces**

that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney.

A. FY2016 Proposed Budget Ordinance

Public hearing opened at 7:11 p.m.

Finance Officer Jimmy Overton presented the FY2016 Budget Ordinance and answered questions from Council.

No one approached.

**...Motion by Mayor Pro Tem Chalk to close the public hearing at 7:25 p.m. and include on the next Consent Agenda. Motion seconded by Councilor Tripp and carried unanimously.**

B. Langston Ridge UAA Amendment  
ORD #15-06-01-001

Public hearing opened at 7:26 p.m.

Senior Planner Jennifer Currin presented a proposed development agreement amendment from Wakefield Development which would amend Exhibit C and the phasing schedule for Langston Ridge. Ms. Currin answered questions from Council and recommended that Council approve the Langston Ridge Development Agreement Amendment and adopt Ordinance #15-06-01-001.

**...Motion by Councilor Roberson to close the public hearing at 7:28 p.m. and approve the Langston Ridge Development Agreement Amendment and adopt Ordinance #15-06-01-001. Motion seconded by Councilor Tripp and carried unanimously.**

C. Water Allocation Policy Update  
ORD #15-06-01-002

Public hearing opened at 7:29 p.m.

Senior Planner Jason Brown presented proposed amendments to the Water Allocation Policy due to the recent increase in the number of garden-style multi-family apartment complexes. Mr. Brown answered questions from Council and recommended that Council close the public hearing and approve Ordinance #15-06-01-002 governing the allocation of municipal water supplies within the Town of Knightdale and its extraterritorial jurisdiction.

No one approached.



**...Motion by Councilor Tripp to close the public hearing at 7:35 p.m. and approve Ordinance #15-06-01-002 governing the allocation of municipal water supplies within the Town of Knightdale and its extraterritorial jurisdiction. Motion seconded by Councilor Roberson and carried unanimously.**

ITEM VIII. SET PUBLIC HEARINGS

Hampton Inn Annexation  
RES #15-06-01-002

Senior Planner Jason Brown presented a petition from Hinton Land, LLC to voluntarily annex one tract consisting of approximately 4.29 acres located north of Target and east of Hinton Oaks Boulevard. Mr. Brown answered questions from Council and recommended that Council adopt RES #15-06-01-002 setting the date of public hearing for June 17, 2015.

**...Motion by Mayor Pro Tem Chalk to adopt Resolution #15-06-01-002 setting the date of public hearing for June 17, 2015. Motion seconded by Councilor Swan and carried unanimously.**

ITEM IX. TOWN ATTORNEY

Nothing at this time.

ITEM X. OLD BUSINESS

Nothing at this time.

ITEM XI. NEW BUSINESS

SEP-1-15 – Kiwanis Bicycle Tour

Senior Planner Jennifer Currin presented a Special Event Application from the Knightdale Kiwanis Club for their bicycle tour.

**...Motion by Councilor Swan to approve the Special Event Permit, SEP-1-15, the Kiwanis Bicycle Tour with the condition that a copy of the Certificate of Insurance is submitted to the Town of Knightdale at least 72 hours prior to the event and actual cost of Town services rendered are repaid. Motion seconded by Councilor Young and carried unanimously.**

ITEM XII. OTHER BUSINESS

Nothing at this time.

ITEM XIII. COMMITTEE REPORTS

A. Planning and Engineering

Councilor Tripp reported next Monday's meeting is canceled.

B. Budget

No report.

C. Public Safety  
No report.

D. Nominating  
No report.


E. Liaison Reports  
Councilor Swan reported the Parks and Recreation Advisory Board nominated Angie Strickland as the new chairperson.

ITEM XIV. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS  
**...Motion by Mayor Pro Tem Chalk to enter closed session at 7:42 p.m. to discuss a real estate matter. Motion seconded by Councilor Swan and carried unanimously.**

ITEM XV. ADJOURNMENT  
**...Motion by Councilor Young to adjourn at 7:58 p.m. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.**



Mayor Russell B. Killen



Town Clerk Suzanne M. Yeatts